



Explanation of brochure 'Alles over opleidingen met een loting 2012-2013'

If you have applied to one of the courses that involve allocation by lots, then you have to participate in the allocation system. In order to do so, you must meet a number of requirements. On the website www.duo.nl.
> International Visitors this information is also available in English.

Send proof that you meet the subject requirements to DUO before the 15th of May 2012.

The brochure 'Further demands of qualification for quota programmes 2012-2013' tells you whether, and if so, which subject requirements apply to the course of your first choice. You can consult this brochure on our website.

Will you obtain a diploma in 2012?

Will you obtain a non-Dutch diploma after the 15th of May 2012? Please send a statement issued by the educational institution ('hogeschool' or university) of your first choice before the 15th of May 2012, indicating that you will meet the subject requirements after obtaining that diploma. In that case, your participation in the allocation system is provisional. Your participation can only become final after receipt of your diploma. If the diploma to be obtained does not meet the subject requirements, you cannot participate in the allocation system for the 2012-2013 academic year.

Have you obtained a diploma before 2012?

Do you already have a diploma and does it meet the subject requirements? This must be confirmed in a statement issued by the educational institution of your first choice. Send it to DUO before the 15th of May 2012. Participation in the allocation system is provisional if your diploma does not meet the subject requirements, and you are registered for supplementary exams in the specific compulsory subjects. Send proof of registration in those subjects before the 15th of May 2012. Are you taking supplementary exams via a college or university? You may participate in the allocation system if you send proof of passing the exams before the 1st of September 2012.

Send DUO an official copy of the diploma which allows you access to the study programme before the 23rd of June 2012.

If you have not received your diploma by the 23rd of June 2012, send the enclosed reply card for 'Verlate inzending' (late application) to DUO before the 23rd of June 2012. Tick the box called "non-Dutch diploma/Europese school". Send an official copy of your diploma to DUO before the 1st of August 2012.

Send DUO an official copy of the admission granted by the Executive Board before the 1st of August 2012.

Although your non-Dutch diploma does not grant you direct access to the course, the educational institution of your first choice may decide that your diploma is admissible after all. Send the 'beschikking' (admission granted) by the 'College van Bestuur' (Executive Board) of the educational institution of your first choice to DUO before the 1st of August 2012.

Extra requirements for non-Dutch preparatory education

If you meet the preparatory and subject requirements, you are allowed to participate in the allocation system. If you are assigned to a place, the educational institution may also require that you have sufficient command of the Dutch language. Before the 1st of September 2012, you must prove that your command of the Dutch language is sufficient to be eligible for a 'Bewijs van Toelating' (Proof of Admission). If you cannot provide a proof of your command of the Dutch language before the 1st of September 2012, it is possible to receive a 'Voorlopig bewijs van toelating' (provisional Proof of Admission). You can convert this provisional *Proof of Admission* into a definite *Proof of Admission* in the following academic year, once you have proven your command of the Dutch language.

Dienst Uitvoering Onderwijs (DUO)
Afdeling CBAP/Loting
Antwoordnummer 507
9700 WB Groningen

If you post from outside the Netherlands, use this address:

Dienst Uitvoering Onderwijs
Int. Antwoordnummer
I.B.R.S/C.C.R.I. Numéro 507
9700 WB Groningen
PAYS-BAS

No stamp is required.